



## Executive Director

**Location:** Noble House Ministries, Albion, IN

**Position Type:** Full-Time

Are you a compassionate leader with a passion for making a meaningful impact? Noble House Ministries, Inc., a faith-driven nonprofit serving women and children in crisis since 1993, is seeking a dynamic **Executive Director** to lead our team and advance our mission.

### About Us

Noble House Ministries provides a safe, supportive, and structured environment for women and their children facing crises due to unhealthy situations. Rooted in Christian faith, we empower individuals by fostering resiliency, self-worth, problem-solving, and life skills to help them rebuild their lives.

### What You'll Do

As Executive Director, you'll play a pivotal role in ensuring our mission thrives. Your responsibilities will include:

- **Leadership & Management**
  - Overseeing client services, staff, and volunteers to ensure exceptional support for our clients.
  - Hiring, training, and evaluating team members while fostering a collaborative and empowering environment.
  - Developing and implementing strategic plans aligned with our vision.
- **Community Engagement**
  - Acting as the public face of Noble House Ministries at community events and building partnerships.
  - Advocating for the organization's mission and raising awareness of our programs.
- **Operations & Financial Stewardship**
  - Managing shelter operations, budgets, and reporting to the Board of Directors.
  - Leading fundraising initiatives, securing grants, and documenting all contributions.
  - Ensuring facilities, equipment, and data systems are maintained and secure.
- **Program Development**
  - Designing and evaluating programs to meet the needs of women and children in crisis.
  - Coordinating with community resources to facilitate referrals and acquire additional services.



**Noble House**  
*Serving women and Children*  
Since 1993

205 E Highland St  
Albion, IN 46701  
(260) 636-7160

## What We're Looking For

The ideal candidate will possess:

- A BA/BS degree or equivalent education and experience.
- Exceptional organizational, interpersonal, and networking skills.
- Proven leadership and supervisory abilities.
- Strong verbal, written, and public speaking skills.
- A valid Indiana driver's license.
- Must pass a drug screening and background check.

## Why Join Us?

By joining Noble House Ministries, you'll have the opportunity to make a profound difference in the lives of women and children in need. You'll be part of a dedicated team committed to fostering hope, resilience, and change in our community.

## How to Apply

To apply, please send your resume and a cover letter detailing your passion for our mission and your leadership experience to [NobleHouseBoard@outlook.com](mailto:NobleHouseBoard@outlook.com) by February 21, 2025.

Join us in transforming lives and being a beacon of hope for those in crisis. Together, we can make a lasting impact.

**Thank you,**

**Noble House Ministries, Inc.  
Board of Directors**